

MANTENO COMMUNITY UNIT SCHOOL DISTRICT NO. 5
 Regular Meeting of the Board of Education
 Tuesday, February 26, 2008
 High School Library

Open Meeting The meeting was held in the library of the Manteno High School Library, and was called to order by President Stauffenberg at 6:30 p.m.

Roll Call The following members answered to roll call:

G. Dodge P. Mallaney S. Martin M. Nelson G. Preston
 M. Stauffenberg – six (6). Absent – Toepper – one (1). (He arrived at 6:32 p.m.)

Also present: Supt. Russert, K. Meyer, P. Russert, D. Conrad, R. Schnitzler, J. Palicki, A. Furbee, T. Steele, J. Ruland, and Clerk Fortin – ten (10).

Visitors: T. VanSwol, M. Cox, J. McSparin (Herald), M. Coker, R. Skidmore, B. Huff, and S. Smith – seven (7).

Pledge of Allegiance President Stauffenberg led everyone in the Pledge of Allegiance.

Additional Agenda Items Moved by Martin, seconded by Dodge to add the following agenda items:
 Consent Agenda:

- E. Employments
 - Katie Price, Substitute Custodian
 - Janet Merigold, Long-term Substitute – 5th grade
 - Authorize the Superintendent to hire Superintendent’s Secretary upon successful completion of paperwork.
 - 2008-2009 School Year: Zachary Monk, HS Business/Technology Teacher

Under New Business Add Item K. Approve Final Payouts:

<u>Middle School</u>	<u>Bid Package</u>	<u>Scope of Work</u>
Replacement Window Systems	7	Windows
C&T Design & Equipment	14	Kitchen Equipment
Interkal, LLC	17	Bleachers
<u>High School</u>	<u>Bid Package</u>	<u>Scope of Work</u>
Replacement Window Systems	4D	Alum. Storefront windows
Replacement Window Systems	7	Windows
Vissering Construction Co.	3	Masonry

Ayes: Martin, Dodge, Mallaney, Nelson, Preston and Stauffenberg – six (6).
 Nays – none (0). Motion carried.

Member Toepper arrived at 6:32 p.m.

Public
Hearing
Petitions
Comments

Manteno High School State Tournament wrestler Mike Vega was recognized by his coach Cory Blanchette for being a great athlete and a great wrestler. His career accomplishments include being a fourth year State wrestling qualifier. The Board congratulated Mike for his achievements and representing Manteno High School.

PTO – Rae Skidmore reported that April 11th will be a Family Movie Night. The next meeting is March 6th in which allocations will be presented. A memo has been sent to the teachers.

Scott Smith, a rep from PMS Financial Network, Inc. gave a financial projection presentation to the Board (a copy of the presentation is included in the official minutes).

Josh Ruland, Curriculum and Assessment Director, along with Mary Cox, Mary Coker and Tim VanSwol gave a brief synopsis of the Social Studies adoption process, the details from the comparison evaluation and the recommendation (which will be approved later in the meeting).

There were no other public comments.

Report of
Committees

Building Committee – Chairperson Martin reported that the committee spoke of generally two things, which include finding and fixing things at the new schools. Bob Huff will give an update later in the meeting.

Finance Committee – Supt. Russert reported the committee met prior to the Board meeting and reviewed the financial profile. The District has a 3.6 profile score, which equates to financial recognition with the State. The estimated per capita tuition per pupil is \$5,032.80, which is a low rate according to the State. This shows the District is being fiscally responsible with its expenditures and speaks well to the teaching staff and fiscal responsibility. Final payouts on construction items were discussed. An overview of PMA's financial projections and the finance packet were also discussed. It is the committee's recommendation to keep the fees the same for next year.

Curriculum/Technology Committee – Chairperson Dodge reported on the Tech updates regarding Promethean Board/Bluetooth issues, wireless status and spring projects. The Technology Showcase Day is March 11th in which the District will be hosting I-KAN technology coordinators during the day and a Manteno Chamber of Commerce "Business after Hours" in the afternoon from 5:30 – 7:00. The public is welcome. There will be Board action later in the meeting regarding the tech refresh specifications and the tech plan.

Consent
Agenda

Moved by Preston, seconded by Nelson to approve the following Consent Agenda items as presented (including the added agenda items):

- Minutes of:
 - Regular Board Meeting of January 22, 2008
 - Executive Session of January 22, 2008
- Financial Reports
- Resignations
 - Lizbeth Anaya, Part-time custodian, effective 1/22/08
 - Katie Bennett, HS English Teacher, effective 1/30/08
 - Jennifer Naumann, Special Education Teacher Asst., effective 2/6/08
 - Nancy McCauley, Food Service Worker, effective 2/18/08
 - Kathryn Ohrt, Supt. Secretary, effective 2/29/08
 - Zachary Dowdy, Asst. Football Coach (end of 07-08 school year)
 - Joseph Bendoraitis, Asst. Football Coach (end of 07-08 school year)
- Retirements (effective at the end of the 2010-2011 school year)
 - Patricia Wilson
 - Nancy Shear
 - Employee “G”
- Employments
 - Margarita Ochoa, Part-time custodian
 - Cindy Heimberger, Food Service Worker (3 hrs/day)
 - John McCauley, Substitute Custodian
 - Nancy McCauley, Food Service Worker (3 hrs/day)
 - Dan Johnson, Head Middle School Track
 - Patricia Crabtree, Route Bus Driver (was a part-time driver)
 - William Webber, Substitute Bus Driver
 - Elizabeth Burns, Substitute Bus Driver
 - Jodi Brandenburg – Part time Special Education aide for the Preschool Program
 - Authorization for Supt. to hire:
 - Primary special education aide (replacement)
 - Middle School special education aide (replacement)
 - Heather Cody, Middle School Guidance Counselor (2008-2009)
 - Katie Price, Substitute Custodian
 - Janet Merigold, Long-term Substitute (for 5th grade)
 - Authorize Supt. to hire Supt.’s Secretary upon successful completion of paperwork.
 - Zach Monk, High School Business/Technology Teacher (2008-2009)
- Manteno Interfaith Commission Use of the High School Gym for Baccalaureate on Wednesday, May 21, 2008
- Approve Technology Plan
- Approve Amended Calendar (07-08)

Ayes: Preston, Nelson, Dodge, Mallaney, Martin, Toepper and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Unit Office Report Supt. Dawn Russert presented the Unit Office report on the following:

Good news:

- Middle School Science Fair – 7th Grade Science Fair Winners
- FY08 Library Per Capita Grant Award (\$1,581) to be shared by all building libraries.
- Registration and School fees – Finance Committee recommended that there not be an increase of activity/registration fees or participation fees.
- ISAT testing for the 3rd thru 8th graders from March 3rd thru the 14th.
- Construction update from Bob Huff - There will be some final pay requests approved later this evening. There are a number of others in the process of being completed. There are problems collecting on the deduct change orders. Completion will probably be in May. Waiting for the ground to thaw for exterior work. The area around the generator and transformer need a retaining wall. Bob, Dan, Dawn, and John will walk around the buildings. The upstairs outside gym is not done. It has been confirmed that it is structurally sound by an engineer. Options are repair the cracks with a sealer, put tile on the area, an opaque sealer or paint it. There are concerns about the walls being dented in the upper gym area from baseballs/softballs. There is consideration of installing pads to prevent further damage. Mr. Russert was directed to meet with Bob and made a recommendation on the previously mentioned concerns. The finishing on the High School classroom doors is a problem, and President Stauffenberg would like Mr. Huff to present the best appearance package and then revisit the situation. There was a roofer at the HS on Tuesday to look at the problem in the drains on the roof. The membrane is not acting the way it has for ten years. The factory rep has taken a piece back to see why it is happening. The contractors that installed the metal siding did damage on the roof and payment is being withheld. There are concerns about the fence that was never repaired.

Old Business None

New Business

2008-2009 School Calendar No action at this time.

Approve Hazardous Routes Designation Resolution Moved by Dodge, seconded by Nelson to approve the resolution that hazardous routes previously determined still remain. Voice vote: All ayes – seven (7). Nays – none (0). Motion carried.

Approve Moved by Mallaney, seconded by Toepper to approve school fees for the 2008-
 2008-2009 2009 school year as presented. Ayes: Mallaney, Toepper, Dodge, Martin, Nelson,
 School Fees Preston and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Approve Moved by Martin, seconded by Dodge to approve the Travelers Surety Bonds Nos.
 Treasurer’s 104214160, 104214143, and 104214335 with a total premium of \$1,854.00 as
 Surety Bonds presented. Ayes: Martin, Dodge, Mallaney, Nelson, Preston, Toepper and
 Stauffenberg – seven (7). Nays – none (0). Motion carried.

Approve Moved by Mallaney, seconded by Toepper to approve the resolution authorizing
 Resolution representation before the Property Tax Appeal Board as presented. Ayes:
 Authorizing Mallaney, Toepper, Dodge, Martin, Nelson, Preston, and Stauffenberg – seven (7).
 Representation Nays – none (0). Motion carried.

Approve Moved by Dodge, seconded by Preston to approve the social studies curriculum
 Social Studies adoption as presented. Ayes: Dodge, Preston, Mallaney, Martin, Nelson, Toepper
 Textbook and Stauffenberg – seven (7). Nays – none (0). Motion carried.
 Adoption

Approve Moved by Martin, seconded by Nelson to approve the High School change
 High School orders as presented:
 Change Orders

Change Order #	Description of High School Change Orders	Amount
9-5	Amber Mechanical – relocate 3 gas regulator vent lines in the HS gym mezzanine.	\$4,180.00
10-20	Ruder Electric – change 24 volt electric door closers to 120 volt.	\$2,869.90
10-21	Ruder Electric – Add circuit in teachers’ lounge, reconfigure lighting in N23, relocate dimmer controls for lights in N23. <hr/> Huff Architectural – deduct for relocation of dimmer controls in N23 and rewire lights, electrical engineering flaw.	\$1,669.74 (\$537.87)
10-22	Ruder Electric – Credit for incomplete testing between fiber between MS and Elementary School.	(\$750.00)
10-23	Ruder Electric – installation of additional intercom speakers. This was previously approved at a Buildings and Grounds Committee meeting.	\$5,495.85
4A-1	Sound, Inc. – Increased wiring costs to have front doors of schools operated via the security system. This is actually for both middle and high schools.	\$4,600.00
4A-2	Sound, Inc. – cost of FOBS for new security system. Old FOBS were of an older vintage and could not be reused.	\$833.00
4E-4	Frank Cooney – deduct to reimburse Terry Vaughn	

	Construction for laborer costs for clean-up.	(\$394.20)
4E-3	Frank Cooney – protect panels in science labs so that plumbing and wiring were not exposed underneath lab peninsulas. Required by the Regional Office of Education.	\$2,500.00
15-1	C&T Design – deduct to reimburse Ruder Electric for control wiring for the walk-in freezer.	(\$1,643.81)
10-14	Ruder Electric – control wiring work done for C&T Design.	\$1,643.81
9-4	Amber Mechanical – deduct for reimbursing Terry Vaughn for laborer to clean the job site.	(394.20)
9-3	Amber Mechanical – run gas line to the emergency generator.	\$2,775.21
9-2	Amber Mechanical – installation of fire dampers in all locations where existing ductwork pass through the firewall (former exterior wall in sections A, B, and C).	\$8,820.59
CO-2 (gen)	Excel Electric – replace 90 amp, 2-pole breaker for 45 amp 3-phase breaker for battery UPS system.	\$1,284.42
4F-1	Larson Equipment – elimination of cork surfaces on art room cabinet doors.	(\$3,300.00)
4F-2	Larson Equipment – installation of plastic laminate inside trophy cases.	\$1,450.00
	Huff Architecture – half the cost of the laminate (\$725.00) the other half was paid for by Vissering change order 4C-7.	(\$725.00)
4F-3	Larson Equipment – reimburse Terry Vaughn Construction for clean up laborer.	(1,182.60)
4D-2	Replacement Window Systems – deduct for not installing a ticket window.	(\$548.05)
6-1	Elens & Maichin Roofing – additional roof work due to installation of firewall around sections A, B, and C.	\$9,036.16
	----- Huff Architectural – deduct for roof work in change order 6-1.	(9,036.16)
6-2	Elens & Maichin Roofing – deduct for work done by Nugent.	(\$662.00)

Ayes: Martin, Nelson, Dodge, Mallaney, Preston, Toepper and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Approve Moved by Nelson, seconded by Dodge to approve the Middle School change Middle School orders as presented:
Change Orders

Change Order #	Description of Middle School Change Orders	Amount
4A-8	Piggush Simoneau – various deducts for work done by	(\$5,149.27)

	Neal Masonry.	
4A-9	Piggush Simoneau – deducts for clean up work done on their behalf.	(\$495.30)
9-10	Amber Mechanical – deducts for ceiling work done by Cunnings.	(\$1,167.65)
9-9	Amber Mechanical – deducts for ceiling work done by Cunnings.	(\$685.30)
9-8	Amber Mechanical – install a thermally activated diffuser in the MDF and 15’ of gas line to generator.	\$1,024.82
4A-9	Piggush Simoneau – deduct for work done by Tile Works.	(\$1,200.00)
1A-2	Kevin Nugent Construction – grading work to repair damage done by mason’s lull. No cost - as deduct from Neal was already approved.	\$1,141.00
1A-3	Kevin Nugent Construction – remove hump in land on East side of the MS gym and seed to improve drainage.	\$619.00
1A-1	Kevin Nugent Construction – ramp for South doors of old garage area, truncated domes on North side of new gym, extra sewer manhole on Park Street, repair and remove excess drainage tile in detention pond area, extra 10’ x 10’ concrete pad for freezer so to make it level. Huff Architecture – deduct for concrete pad work due to design.	\$7,648.83 (\$645.80)
12-5	Cunnings & Cunnings – various changes during project including firewall work in 1954 addition.	\$62,572.95
12-8	Cunnings & Cunnings – metal studs and gypsum between room 702 and stairwell 1 and also for temporary guard rails in stairwells. ----- Huff Architectural – deduct for metal studs and gypsum wall work	\$2,224.00 ----- (1,856.00)
4D-2	Larson Equipment – deduct for labor clean-up by PSI.	(\$1,238.31)
6-2	Elens & Maichin Roofing – work done on West wall of gym between existing roof and new gym roof as gym was raised 6 feet.	\$7,694.00

Ayes: Nelson, Dodge, Mallaney, Martin, Preston, Toepper and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Approve
Substantial
Completion

Moved by Martin, seconded by Nelson to approve the substantial completion status for the projects listed as presented:

<u>Middle School</u>	<u>Bid Package</u>	<u>Scope of Work</u>
Automatic Fire Sprinkler	11	Fire Suppression
Floors, Inc.	15	Gym Floor
Excel Electric	10	Electrical Work

<u>High School</u>	<u>Bid Package</u>	<u>Scope of Work</u>
Automatic Fire Sprinkler	11	Fire Suppression

Ayes: Martin, Nelson, Dodge, Mallaney, Preston, Toepper and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Anticipated Future Items Certified and non-certified staff employment
Summer help employment

Approve Final Payouts Moved by Dodge, seconded by Toepper to approve the final payouts as presented:

<u>Middle School</u>	<u>Bid Package</u>	<u>Scope of Work</u>
Replacement Window Systems	7	Windows
C&T Design & Equipment	14	Kitchen Equipment
Interkal, LLC	17	Bleachers

<u>High School</u>	<u>Bid Package</u>	<u>Scope of Work</u>
Replacement Window Systems	4D	Alum. Storefront windows
Replacement Window Systems	7	Windows
Vissering Construction Co.	3	Masonry

Ayes: Dodge, Toepper, Mallaney, Martin, Nelson, Preston and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Adjourn To Executive Session Moved by Nelson, seconded by Toepper to adjourn to Executive Session for the purpose of the discussion of personnel according to the Open Meetings Act. Ayes: Nelson, Toepper, Dodge, Mallaney, Martin, Preston, and Stauffenberg – seven (7). Nays – none (0). Motion carried. Open session ended at 7:42 p.m.

Return to Open Session Moved by Martin, seconded by Toepper to return to open session at 8:15 p.m. Ayes: Martin, Toepper, Dodge, Mallaney, Nelson, Preston and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Adjournment Moved by Martin, seconded by Toepper to adjourn the meeting. Voice vote. All ayes – seven (7). Nays – none (0). Motion carried. The meeting ended 8:16 p.m.

Board President, Mark Stauffenberg Board Secretary, Pat Mallaney

MKS/PM/df